




OPUS RESTAURANT TERMS AND CONDITIONS **CHRISTMAS 2015**


FOR PRIVATE EVENTS & GROUP BOOKINGS

 **CONFIRMATION OF BOOKING:** Bookings are confirmed once we have advised you in writing that we have received your signed Terms & Conditions.


 **NUMBER OF GUESTS:** There is a minimum number of 20 people per private room. In the main restaurant tables of 10 and above must sign this group booking form.

 **ALLERGEN ADVICE:** As per Food Allergen Legislation Act 2014, you are required to advise on allergen details for any guests attending an event.

 **DEPOSIT:** This can be paid as soon as the booking is confirmed or at the latest 21 working days prior to your booking we will deduct a non refundable deposit from the credit card number supplied; for private room bookings the deposit deducted will be £720.00 per room booked. For group bookings in the restaurant, we will deduct £28.00 per head booked.


 **CONFIRMATION OF NUMBERS:** 5 working days prior to your booking we require final confirmation of your numbers, for which you will be charged on your final bill. For parties of 16 or more we will require a meal pre order and table plan.


 **BILL:** Your bill must be settled in full at the end of the meal.

 **AVAILABILITY:** If certain dishes and wines become unavailable at short notice we will contact you immediately to propose an alternative for your consideration.

 **WINES & SPIRITS:** Only wines and spirits supplied by Opus are permitted for consumption on the premises.

 **PRICES:** The prices quoted include VAT and are subject to change due to market influences but do not include a service charge at 12.5%.

 **LOSS OR DAMAGE:** Opus Restaurant does not accept responsibility for loss or damage of any item or other property brought onto the premises by clients or their guests. Any damage caused to Opus Restaurant property will be charged for.

 Please sign and return to confirm your booking. Once signed, you are agreeing to our Terms and Conditions.

SIGNED & DATED:	
PRINT NAME IN BLOCK CAPITALS:	
DATE OF EVENT:	
SESSION:	LUNCH / DINNER
COMPANY/ ORGANISATION :	
CREDIT CARD DETAILS:	Name of card:
Expiry & Security Code:	Card no: